



CLIENT RESPONSIBILITIES

- With reasonable notice, make your home available for agent and buyer showings.
- Request a business card from each salesperson showing your home.
- Request and note the name, agency and telephone number of every agent calling to make an appointment.
- Permit a lawn or window sign.
- Permit a "Showcase Tour" for agents.
- Prepare your home in accordance with our exclusive 'Preparing Your Home for the Market' instructions.
- Seriously consider agent suggestions offered to make your home more salable.
- Whenever possible, try not to be in the house when the property is being shown. It is important that the prospective buyer feel relaxed and be able to "see themselves in the home". Your presence could tend to make them feel as though they are intruding.
- If you must be present, permit agents to conduct their showings on their own: don't interrupt or interject without first discussing your concern with the agent. This will provide for candid buyer feedback from the agent.
- Notify the listing agent of any problems or concerns encountered during showings.
- If you plan to be away on vacation, please let your listing agent know how to get in touch with you. You should always be reachable in the event an offer should come in.